

AGENDA

BOARD OF TRUSTEES MEETING WEDNESDAY, August 24, 2016 WILLOW HALL

7:00P.M.

Pledge of Allegiance

DIVISION REPORTS

Architectural Division	(Tom Hardman)
Resident Services	(Sara Zitelli)
Finance Division	(Mary Lou Doner)
Administration Division	(Judy Langreich)

COMMUNITY MANAGER'S REPORT

RECREATION REPORT

UNFINISHED BUSINESS

1. Hotwire Update
2. Bylaws Amendment – Re: Fee Shifting

NEW BUSINESS

1. Dance Club Bylaws
2. Amend Specification 1_8 - Installation or Replacement of Patios in Condos 1-22
3. New Specification 1_9 - Handrail for Driveways

Audience comments

In general, audience questions and comments should be addressed to the interest of all residents. For resolution of personal or maintenance issues, contact the Department Manager or the Manager of Resident Services and, if necessary, the Community Manager.

To: LVW Board of Trustee
From: LVW Dance Club
Date: July13, 2016

The LVW Dance Club requests the following amendments to the By-Laws.
These amendments have been approved by the executive board and general membership.

ARTICLE IV- DUES

The annual dues shall be changed from \$3.00 to \$5.00 per person

ARTICLE V - CALENDAR YEAR

The calendar year is from June 1 of the current year through May 31 of the following year.

ARTICLE VII - OFFICERS - LINE 4

The Executive Committee shall consist of the offices of the club and one other member rather than three.

ARTICLE IX - NOMINATION AND ELECTION OF OFFICERS - LINE 2

The nominating committee will consist of two members who are not officers and eliminate the need for a past president.

ARTICLE XI - AMENDMENTS TO BY-LAWS

All references to the 2/3 vote will be replaced with a majority vote.

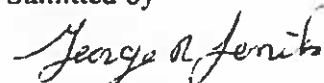
ARTICLE XII - FINANCIAL RECORDS

This article will be deleted from by-laws.

ARTICLE XIV - SALE OF TICKETS - LINE 2

The additional \$1.00 charge for non-members shall be increased to \$2.00.

Submitted by



George R Jenik

**WEST VILLAGE DANCE CLUB
BY-LAWS**

ARTICLE I – NAME

This organization shall be known as the West Village Dance Club, hereinafter in these By-Laws referred to as the "Dance Club" or the "Club".

ARTICLE II – PURPOSE

To stimulate interest in dancing and social activities.

ARTICLE III – MEMBERSHIP

All residents of Leisure Village West are eligible for membership in the Dance Club.

ARTICLE IV – DUES

The annual dues shall be \$3.00 per person, payable in June, the first month of the fiscal year. Paying of the initial dues shall be a prerequisite to becoming a member of the Club.

ARTICLE V – CALENDAR YEAR

The calendar year is from June 1 of the current year through June 30 of the following year.

ARTICLE VI – MEETING DATES

1. Meetings for social dancing, if possible, shall be held at least once a month throughout the year. Any of these monthly functions may be cancelled by the President should there be relevant extenuating circumstances.
2. Business meetings shall be held quarterly in September, December, March and June on a date convenient to the Executive Committee and previously announced by the President. At the option of the president, a business meeting may be cancelled. The June meeting shall be designated as the Annual Business Meeting.
3. Additional special meetings may be called by the President providing notification of such meetings is given seven (7) days prior to the date of the meeting.
4. Executive Committee meetings may be called by the President at times convenient to the Committee.

ARTICLE VII – OFFICERS

1. The elected officers shall be President, Vice President, Secretary, and Treasurer.
2. Election of officers shall take place at the May dance.
3. Installation of officers shall take place at the June dance.
4. The Executive Committee shall consist of the current officers of the Club and three other members of the Dance Club.

ARTICLE VIII – DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE

- 1. President**
 - a. Shall preside at all meetings of the Club.
 - b. Shall function as chairman of the Executive Committee
 - c. Shall appoint all committees and individuals required to accomplish the objectives, programs, and other club business.
 - d. Shall handle the normal affairs of the Club including signing of contracts in connection with luncheon or dinner dances, hiring musical groups and making necessary purchases for club functions to be held either within or outside Leisure Village West. Executive Committee approval is required.
 - e. Shall keep the Executive Committee appraised of all activities mentioned in part d. immediately above and shall solicit advice regarding same.
- 2. Vice President**
 - a. Shall preside during the absence of the President.
 - b. Shall assist the president as requested.
- 3. Secretary**
 - a. Shall function as Secretary of the Club and of the Executive Committee.
 - b. Shall maintain a written record of the Club and Executive Committee meetings.
 - c. Shall carry out other administrative duties as directed by the President.
- 4. Treasurer**
 - a. Shall be responsible for the receipt, deposit and disbursements of all funds handled by the Club.
 - b. Shall maintain records of all financial transactions of the Club.
 - c. Shall present periodic financial summaries to the Club and to the Executive Committee when requested, and shall not be bonded.
 - d. Shall be responsible to sell tickets for all dances and to handle seating arrangements.
- 5. Executive Committee**
 - a. The Executive Committee shall be the government body of the Club.
 - b. Each member of the Committee will be a voting member, except for the current President, who will abstain from voting.
 - c. The exception to the abstinence from voting by the President shall occur whenever a tie exists in the voting. On such occasion, the President is empowered to cast the deciding vote.
 - d. Must approve major expenditures and all other items of expenditure not specifically assigned to the President for handling.

ARTICLE IX – NOMINATION AND ELECTION OF OFFICERS

1. A Nominating Committee shall be appointed by the President, subject to approval by the Executive Committee.
2. The Nominating Committee shall consist of two (2) members who are not officers and one (1) past president.
3. The Nominating Committee shall present the slate of officers at the March meeting.

4. Nominations shall be made from the floor at the April meeting. Nominations should be written to the Secretary.
5. Election of officers shall take place at the May dance.
6. Installation of officers shall take place at the June dance.
7. Officers shall be elected for a one (1) year term by a majority of the membership attending the annual meeting.
8. The President and Vice President may not serve for more than two (2) consecutive terms in any capacity.
9. Exception of a one-year extension to the two-year limitation may be authorized by the Executive Committee in cases where the existing circumstances indicate such action will specifically benefit the Dance Club.

ARTICLE X – QUORUM

1. The board quorum is four (4) votes.
2. The meeting quorum is 2/3 vote of the attending membership.

ARTICLE XI – AMENDMENTS TO BY-LAWS

1. Amendments must be approved first by the Executive Board with a 2/3 vote.
2. Amendments must be read (posted) at a general meeting and voted upon at the next general meeting by a 2/3 vote of the attending membership.

ARTICLE XII – FINANCIAL RECORDS

The financial records of the Club should be audited annually, no later than July 31st of the current year, by a committee of at least two members of the Club.

ARTICLE XIII

Our Club will be guided by Robert's Rule of Parliamentary Procedure.

ARTICLE XIV – SALE OF TICKETS

1. Tickets will be offered first to Club members at least two (2) weeks prior to the date of the dance.
2. Persons who are non-members of the Dance Club, only on open dances, shall be charged an additional 50 cents or \$1 to the ticket price for the dance or special events such as dinners or luncheons.

ARTICLE XV – DISSOLUTION

Should the Club be dissolved the Children's Make-A-Wish organization will receive any remaining funds.

Proposed May 25, 2011



George Jenik, President

SPECIFICATION FOR INSTALLATION OR REPLACEMENT OF PATIOS IN CONDOMINIUMS 1 – 22

Applies to Original Models: Cambridge, Baronet, Winfield and Regency.
Eton and Greenbriar are not permitted patios because of space limitations.

A Diagram for a patio must be submitted before an Application is issued.

(October 2011) *NOTE: The short grass strip on garage side should be used only as a five-foot area (stone, pavers, brick, and mulch with low growing plants or shrubs). It is a hazard to be used as a patio or store barbecue grills.*

MATERIALS

The patio must be constructed using only patio blocks, pavers or bricks, and must be set in a base of sand. Poured concrete is prohibited.

COLOR

Only grey or earth-tones are acceptable. Multiple units must be uniform in color and material.

DIMENSIONS, LOCATION & INSTALLATION

(October 2011) The patio is limited to 100 square feet and must be level with existing lawn elevation. There shall be no more than one patio site per unit. ~~Patio should not come within five (5) feet of the roadway or the dividing line between adjoining units.~~ **No patio is permitted at the side or front of a unit. (Where land use permits, patio should not come within 5' of road and a diagram must be submitted and approved before permit is issued).**

Patio must have direct surface run-off away from walkway and unit. No elevation changes, raised edgings or railings are permitted. The patio must not interfere with the operation of any sprinkler heads.

Patio alteration where digging is involved requires a call to New Jersey One Call. Whether you are planning to do it yourself or hire a contractor, one call to 811 (or 1-800-272-1000) gets your underground utility lines, which includes gas lines, marked for FREE.

The unit owner shall notify the Physical Plant Volunteer (name and phone number shown on the face of PERMIT) when work has been completed.

STORAGE/PATIO FURNITURE

Patios shall not be used for open storage of household or garden implements.

INSTALLER

Patio replacement must be made by a qualified contractor who is registered with the Division of Consumer Affairs or qualified resident. Such contractor must furnish the Leisure Village West Association office with a **current certificate of insurance before unit owner can apply for a permit, and before any work can begin.**

TERMS & CONDITIONS

A copy of the TERMS & CONDITIONS, as attached to the resident's permit, applies to all of the above.

RESPONSIBILITY FOR THE MAINTENANCE, REPAIR OR REPLACEMENT OF THIS IMPROVEMENT IS THAT OF THE UNIT OWNER, OR SUBSEQUENT OWNER, AND NOT THE LEISURE VILLAGE WEST ASSOCIATION.

Specification For Driveway Hand Rail

(Required to meet Residents special physical needs)

- 1.) A Leisure Village West Association permit is required for this installation. The contractor must furnish the Association a Certificate of Insurance before a Permit is issued or work can be started. The LVW Association reserves the right to inspect the completed installation.**
- 2.) A diagram of railing installation must be submitted to the LVW association prior to issuing a permit. The proposed installation must be reviewed by the LVW Architectural Division prior to approval of permit and installation.**
- 3.) All responsibility for the Maintenance or Replacement of this Alteration or any of its parts is that of the owner or subsequent owner of that unit and not The Leisure Village West Association.**
- 4.) SPECIFICATIONS:**
 - 1) A 12" concrete walk must be installed along driveway.**
 - 2) Only prior approved Iron Railings may be installed.**
 - 3) Railing Height must be 36" - 42"**
 - 4) Railing color must be black**
 - 5) Railing must be installed as per industry standards.**