

LEISURE VILLAGE WEST
BOARD OF TRUSTEE MEETING

DECEMBER 19, 2018
WILLOW HALL

Present were L. Maiocco, S. Falk-Zitelli, S. Tozzi, F. Weinstein and E. Murphy. Also present were Community Manager – J. Schultz, Service Manager – J. Snyder and Recreation Director – M. Lighthipe.

Absent were C. Lupo and A. DAmato. Also absent was Accounting Administrator – M. O'Connor.

This meeting commenced at approximately 1:00p.m with the pledge of allegiance.

ITEMS VOTED ON:

F. Weinstein moved to waive the reading of the minutes. E. Murphy seconded. All present were in favor. Motion carried.

F. Weinstein moved to approve the December 5, 2018 minutes. E. Murphy seconded. All present were in favor. Motion carried.

COMMITTEE REPORTS:

T. Hardman, Chairperson gave a report for the Architectural Committee.

J. Saylor, Chairperson gave a report for the Community Services Committee.

M.L. Doner, Chairperson gave a report for the Finance Committee.

J. Langreich, Chairperson gave a report for the Administration Committee.

M. Lighthipe, Recreation Director gave a report for the Recreation Department.

COMMUNITY MANAGER REPORT:

J. Schultz announced that the 2019 LVW phone directory is available at the Association office and the Recreation Halls. He also mentioned that the LVW phone directory is available on the LVWcreeper.com and updated each month. He also mentioned that the Board has discussed amending the Policy Resolution, "Establishing and Instituting an Administrative Transfer Fee for Owners of Leisure Village West Units" to increase this fee from \$1,700.00 to \$1,850.00. The Board will vote on this at the next open Board meeting on January 2, 2019. He also mentioned that there was an error printed in the LVW magazine calendar regarding the time of the Board meeting on January 2, 2019 which stated 1:00pm when it was supposed to be 7:00pm. The Board agreed that the meeting will be held at 1:00pm on January 2, 2019 in Willow Hall.

J. Snyder, Service Manager mentioned that he was previously asked by the Board to look into the costs associated with the purchase of a portable stage lift that could be transported back and forth between the Recreation Halls. He narrowed down the bids received to three quotes as follows: (All these models are portable and have a weight capacity of 750lbs)

<u>Vendor</u>	<u>Model</u>	<u>Power</u>	<u>Cost</u>
Accessibility Professionals	APFLC400P	A/C Power	\$8,326.00
AmeriGlide	Hercules II 750	A/C Power	\$8,941.00
Abby Lifts	Savaria Lift	A/C Power w/ battery backup	\$11,925.00

If the Board wishes to move forward with the purchase of a portable stage lift, it is his recommendation to purchase APFLC400P lift from Accessibility Professionals Inc. for a total cost of \$8,326.00. This expense will be provided by account #3151 – Equipment Additions. The Board will vote on this at the next open Board meeting on January 2, 2019.

J. Snyder also mentioned that at the direction of the Board he was asked to seek an arborist to perform a tree study. After he received the tree study he went out with an RFP for the possibility to remove 277 dead trees. Due to the high costs of this by a hired contractor, the Maintenance Department will begin adding these trees for removal into their schedule over the next year as phase 1. Other phases will include looking into replacing the trees. He announced that he will be reaching out to Central Jersey Waste to be sure that the garbage pickups scheduled for Tuesdays will be picked up on Wednesdays for the Christmas and New Year's Holiday.

UNFINISHED BUSINESS


1. The Board presented the drafted ballot to reject the LVW Bylaw Amendments.
2. The Board agreed to table the revised Policy presented at the previous Board meeting on December 5, 2018 regarding "Control Gate Entry Device". This will be revisited in the future.

There was no new business.

The business portion of this meeting ended at approximately 1:37PM.

The next meeting is scheduled for Wednesday, January 2, 2019 at 1:00PM in Willow Hall.


Samantha Bowker
Administrative Assistant


Fay Weinstein
Board Secretary

Approved: January 2, 2019