

LEISURE VILLAGE WEST
BOARD OF TRUSTEE MEETING

FEBRUARY 1, 2017
WILLOW HALL

Present were Russ Steenweg, Susan Nordell, Sandra Kaufman, Charles Lupo, Elaine Baumeister and Louis Maiocco. Also present were Joseph Schultz – Community Manager and Michelle Lampard – Accounting Administrator.

This meeting commenced at approximately 1:00p.m.

Pledge of Allegiance

E. Baumeister moved to re-organize the officers. S. Nordell Seconded.

S. Kaufman – Yes
E. Baumeister – Yes
C. Lupo – No
L. Maiocco – No
S. Nordell – Yes
R. Steenweg – Yes

Motion Carried.

S. Nordell nominated R. Steenweg for President (4 in favor, 2 not in favor). E. Baumeister nominated S. Nordell for Vice President (4 in favor, 2 not in favor). S. Nordell nominated E. Baumeister for Secretary (4 in favor, 2 not in favor). C. Lupo nominated that the Secretary fill in as Treasurer at this time until a full Board is in place (5 in favor, 1 abstain).

The results are as followed:

President – Russ Steenweg
Vice President – Susan Nordell
Secretary/ Treasurer – Elaine Baumeister

R. Steenweg announced that the Liaison for the Finance Division will be E. Baumeister and the Liaison for Architectural Division will be S. Kaufman.

E. Baumeister moved to approve the January 4, 2017 and January 18, 2017 minutes. S. Nordell seconded. All in favor. Motion carried.

C. Lupo moved to accept the audited financial statements for FYE 9/30/2016 as presented by the auditors. S. Kaufman seconded. All in favor. Motion carried.

L. Maiocco moved to approve the policy resolution for Excess Income Applied to the Following Year's Assessment. C. Lupo seconded. All in favor. Motion carried.

S. Nordell moved to approve the purchase of the Graphtec CE6000 48" Vinyl Cutter// Plotter, software and vinyl supplies from sign warehouse for a cost of \$4,882.61. This expense will be charged to account# 3150 – Capital Equipment Replacement Fund. S. Kaufman seconded. All in favor. Motion carried.

S. Kaufman moved to approve the purchase of a completed pressure washing system from Atlantic Coast at a cost of \$20,082.56. This expense will be charged to account# 3151 – Equipment Additions. S. Nordell seconded. All in favor. Motion carried.

S. Nordell moved to memorialize the payment of \$15,651.00 to First Choice Heating and Air Conditioning for the replacement of two HVAC units at the Association office. This expense was charged to account# 3230 – Capital Replacement – Common Buildings. C. Lupo seconded. All in favor. Motion carried.

C. Lupo moved to memorialize the purchase of a new Lennox Standard Efficiency Rooftop package unit model# KGA***S4BH*** from First Choice Heating and Air Conditioning for Willow Hall at a cost of \$14,900.00. This expense is charged to account# 3230 – Capital Replacement – Common Buildings. S. Kaufman seconded. All in favor. Motion carried.

J. Schultz gave his Community Managers report.

M. Lampard gave a report on the Financials.

J. Schultz gave a report for Recreation on behalf of M. Lighthipe.

UNFINISHED BUSINESS

1. There is no new update on Hotwire Communications.
2. There is also no new update on the Willow Gazebo/ Pier Engineering.

There was no new business.

Audience comments will be considered in combination with all communication received from residents. Issues of village with significance will be put on the agenda for future Board of Trustee meetings.

There being no further business, the Board meeting adjourned at 2:13 PM.


Samantha Bowker
Administrative Assistant


Elaine Baumeister
Board Secretary

Approved: April 5, 2017