

Present were E. Baumeister, C. Lupo, S. Falk-Zitelli, S. Kaufman, S. Tozzi, L. Maiocco and F. Weinstein. Also present were Community Manager – J. Schultz, Service Manager – J. Snyder and Accounting Administrator - M. O'Connor. Mary Lighthipe was absent.

This meeting commenced at approximately 1:01p.m with the Pledge of Allegiance.

ITEMS VOTED ON:

S.Kaufman moved to waive the reading of the minutes. C. Lupo seconded. All present were in favor. Motion carried.

S. F. Zitelli moved to approve the January 3, 2018 minutes. S. Tozzi seconded. All present were in favor. Motion carried.

F. Weinstein moved to approve the revised specification 2_9, "Installation of New Construction Replacement Windows." S. Falk-Zitelli seconded. S. Kaufman moved to table the motion. S. Tozzi Seconded. Motion was tabled.

DIVISION REPORTS

No report was given for the Architectural Division.

No report was given for the Finance Division.

B. Craft gave a report for Resident Services.

No report was given for the Administration Division.

No report was given for the Recreation Department.

J. Schultz, Community Manager, addressed complaints regarding parking. Residents are asked not to block other driveways when parking and not to park too far over into neighbors driveways.

J. Schultz, Community Manager, stated that errors in the LVW New Magazine are going to be addressed at a meeting with the publishers, Mary's group, and anyone else involved to see how the errors can be corrected.

J. Schultz, Community Manager, addressed snow removal. He explained that it takes approximately 24 hours per foot of snow to remove. When the snow stops, all roadways are cleared followed by the driveways. Staff is split into 2 12 hour shifts. Staff is also answering calls for heat repair, water breaks and frozen pipes during the snow removal process.

J. Schultz, Community Manager, updated that Verizon will be starting Phase I next week, beginning at the Rt 37 Gate and working down towards the Rt. 70 gate. Work will begin in Areas 9, 8, and 7.

J. Snyder stated that during snow removal, all vehicles and equipment are full and operating during both shifts. Contractors were contacted, however most contractors require a retainer whether there is snow or not. All seasonal workers were called in. 6 employees were also out for various reasons.

J. Snyder stated that the blower pump for the Encore spa is no longer serviceable and needs to be replaced. The lowest bid came from FPP Outlet for \$1,216.19 (includes tax and delivery). The funds will come from #3230-Capital Replacement Common Buildings.

UNFINISHED BUSINESS

1. J. Schultz, Community Manager, stated in regards to the Proposed Bylaws/Master Deed Amendment-Capital Expenditures that there will be 1 \$200 door prize given provided the votes meet the necessary quorum of 1,347. To date, 1,014 envelopes have been received. The process for being entered into the drawing has been changed to placing an address label on an index card for every envelope received and then placed into the drawing.

NEW BUSINESS

1. Request for memorialization of the repair of the Huntington Drive storm drain pipe from Earle Residential-Commercial Construction LLC., at a cost of \$5,000.00 from account # 3290, Capital Replacement Fund-Roads/Buckingham Bridge. **Motion will be moved to 2/7/18 agenda.**

BOARD REPORT

E. Baumeister stated the Advisory Committee would be meeting on Monday, January 22, 2018 at 2:00 pm.

E. Baumeister gave an update that the Election Committee has put together a report that consolidates the election process in regards to the Radburn law. Material will be reviewed with an attorney.

E. Baumeister stated the Controlled Entry program will be added to the next Workshop Agenda.

C. Lupo stated that the Technology Committee is reviewing the software the Association uses for day to day business. They have arranged a Webinar with Pitera on Thursday, January 25, 2018. They are also arranging a teleconference with Verizon looking for recommendations for network solutions.

LEISURE VILLAGE WEST
BOARD OF TRUSTEE MEETING

JANUARY 17, 2018
WILLOW HALL

There being no further business, the Board meeting adjourned at approximately 1:46 p.m.

An audience comments period followed with residents raising questions and concerns or seeking clarification about a variety of issues. This will be considered in combination with all communication received from residents. Issues of the village with significance will be put on the agenda for future Board of Trustee meetings.

The meeting ended at approximately 2:15pm.

The next Board of Trustee meeting is scheduled for Wednesday, February 7, 2018 at 1:00PM in Willow Hall.


Michele Schoenig, for Samantha Bowker, Administrative Assistant


Sara Falk-Zitelli
Board Secretary

Approved: February 7, 2018