

AGENDA

LVWA BOARD OF TRUSTEE MEETING WEDNESDAY, JUNE 5, 2019 WILLOW HALL

1:00pm

Pledge of Allegiance

APPEARANCES: Viking Pest Control

ITEMS TO BE VOTED ON:

1. Motion to waive the reading of the minutes.
2. Motion to approve the May 15, 2019 minutes.
3. Motion to approve to purchase the XMark 72" Laser S Series Mower from Lakehurst Lawn Mower for a total cost of \$11,979.32 which includes shipping and tax. This expense will be provided by account #3150 - Property Fund - Replacements. The unaudited balance for this account as of 4/30/19 is \$828,878.37.

RECREATION REPORT

COMMUNITY MANAGER'S REPORT

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Revisions to Specification 1_4, "Extending or Replacing Existing Patios - Encore Models"

- The next open Board meeting will be held on Wednesday, June 19, 2019 at 1:00PM in the Willow Hall Auditorium.

ADJOURN OPEN MEETING

AUDIENCE COMMENTS: In general, audience questions and comments should be addressed to the interest of all residents. For resolution of personal or maintenance issues, contact the Department Manager or the Service Manager and, if necessary, the Community Manager.

Present were L. Maiocco, C. Lupo, F. Weinstein, S. Tozzi, A. DAmato and E. Murphy. Also present were Community Manager – J. Schultz, Service Manager – J. Snyder, Recreation Director – M. Lighthipe and Accounting Administrator – M. O'Connor.
Absent was S. Falk-Zitelli.

This meeting commenced at approximately 1:00p.m with the pledge of allegiance.

ITEMS VOTED ON:

F. Weinstein moved to waive the reading of the minutes. C. Lupo seconded. All present were in favor. Motion carried.

F. Weinstein moved to approve the May 1, 2019 minutes as amended. C. Lupo seconded. All present were in favor. Motion carried.

S. Tozzi moved to approve to contract with All Star Plumbing to install 2 AO Smith BTXL-100 water heaters and 1 Taco recirculating pump at Club Encore for a total cost of \$15,430.00 which includes permit fees. This expense will be provided by account #3230 – Capital Replacement/Common Buildings. The unaudited balance for this account as of 4/30/19 is \$764,645.04. C. Lupo seconded. All present were in favor. Motion carried.

COMMITTEE REPORTS:

T. Hardman, Chairperson gave a report for the Architectural Committee.

L. Maiocco announced that J. Saylor, Chairperson for the Community Services Committee has resigned from the Committee.

M. Lighthipe, Recreation Director gave a report for the Community Services Committee.

M.L. Doner, Chairperson gave a report for the Finance Committee.

W. Steinman, member gave a report for the Administration Committee.

M. Lighthipe, Recreation Director gave a report for the Recreation Department.

COMMUNITY MANAGER REPORT: J. Schultz and J. Snyder, (Service Manager)

It was stated that residents may be receiving notification from Manchester Township letting them know that the current Energy Aggregation contract is ending June 30, 2019, the Township recently went out to bid for a new third-party energy provider who could offer electric at a lower rate than JCP&L. Due to the market conditions, the Township did not receive any bids that would provide ample savings on the electric bills. Residents do not need to do anything at this time. If and when they do secure a new contract with a third-party energy provider, residents who were in the previous energy aggregation program will be automatically opted back in. Ocean County and Manchester Township officials are reminding residents that in the single stream recycling program the only items that are accepted are: bottles, cans, cardboard, newspaper, junk mail, magazines, office paper and catalogs. Prohibited single stream items include: plastic bags,

shredded paper, garden hoses, furniture and air conditioners. Also, note that plastic bags must not be used to hold recyclables that are put out to the curb for pick-up; items must be placed in a container with a lid. An update on the paving in the Cambridge Circle area was given. Paving is scheduled to be completed before Memorial Day, weather permitting. There is a need to replace the 72" mower that was purchased in 2000. It is fully funded and due for replacement since 2010. Maintenance has been able to utilize this piece of equipment nine years after its replacement date. It has reached its useful life and is no longer repairable. The following three quotes were received:

| Vendor | Item | Price | Tax | Total |
|-----------------------|--------------------|-------------|----------|-------------|
| Lakehurst Lawn Mower | 72" Laser S Series | \$11,235.00 | \$744.32 | \$11,979.32 |
| Hights Farm Equipment | 72" Laser S Series | \$13,000.00 | \$861.25 | \$13,861.25 |
| Norm's Engine Repair | 72" Laser S Series | \$12,850.00 | \$877.48 | \$14,122.46 |

It is their recommendation to purchase the XMark 72" Laser S Series Mower from Lakehurst Lawn Mower for a total cost of \$11,979.32 which includes shipping and tax. This expense will be provided by account #3150 – Equipment Replacement. The Board will vote on this at the next open Board meeting on June 5, 2019.

There was no unfinished business.

NEW BUSINESS:

1. Revisions to Specification 2_2, "Installation of Vinyl Replacement Windows" was presented and discussed. The Board will vote on this at the next open Board meeting on June 5, 2019.

L. Maiocco stated that the open Board meeting scheduled for Wednesday, July 3, 2019 has been cancelled.

The next open Board meeting will be held on Wednesday, June 5, 2019 at 1:00pm in the Willow Hall Auditorium.

The business portion of this meeting ended at approximately 1:41p.m.

Samantha Bowker
Administrative Assistant

Fay Weinstein
Board Secretary

Approved: PENDING

Leisure Village® West Association

AT MANCHESTER, NEW JERSEY

Interoffice Memorandum

To: Joe Schultz

From: Gene Caravella / Jim Snyder

Date: March 28, 2019

Re: 72" Laser S Series Mower

We have a need to replace our 72" mower purchased in 2000. It is fully funded and due for replacement since 2010. We have been able to utilize this piece of equipment 9 years after its replacement date. It has reached its useful life and is now longer repairable. We researched replacements and have determined that a 72" Xmark Laser S series best fits our needs. We have gone out to bid and have received three quotes which are listed below. All quotes include shipping and taxes. Details attached.

| Vender | Item | Price | Tax | Total |
|-----------------------|--------------------|--------------|-----------|--------------|
| Lakehurst Lawn Mower | 72" Laser S Series | \$ 11,235.00 | \$ 744.32 | \$ 11,979.32 |
| Hights Farm Equipment | 72" Laser S Series | \$ 13,000.00 | \$ 861.25 | \$ 13861.25 |
| Norm's Engine Repair | 72" Laser S Series | \$ 12,850.00 | \$ 877.48 | \$ 14,122.46 |

It is our recommendation to purchase the XMark 72" Laser S Series Mower for a total cost of \$11,979.32 shipping and tax included. This expense will be funded by Account # 3150 - Equipment Replacement.





SPECIFICATION NO. 1 4
ENCORE MODELS

PERMIT REQUIRED

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Trustee Approved:

Date: JULY 18, 2007

SPECIFICATION FOR EXTENDING OR REPLACING EXISTING PATIOS – ENCORE MODELS

Encore Models: Roxy, Savoy, Ritz, Pickford, Waldorf, Victoria.

MATERIAL

Patio slab must be one of the following: poured concrete, patio blocks, pavers or bricks, and must be set in a base of sand. Poured concrete is **prohibited** over any utility lines.

COLOR

Natural or uncolored poured concrete. Only grey or earth-tones are acceptable colors for patio blocks, pavers or bricks.

DIMENSION & INSTALLATION

Total Maximum square footage is limited to **120-180 square feet, no exceptions.** **If walkway abuts patio, walkway will be included as part of the square footage of the patio.** The extension must be flush with the existing patio, and with the existing lawn elevation. Patio must have direct **surface run-off** away from walkway and unit. There shall be only one patio site per unit. A diagram must be submitted for all patio alterations.

Patio alteration where digging is involved requires a call to New Jersey One Call. Whether you are planning to do it yourself or hire a contractor, one call to 811 (or 1-800-272-1000) gets your underground utility lines, which includes gas lines, marked for FREE.

The unit owner shall notify the Physical Plant Division Inspector (name and phone number shown on face of PERMIT) when work has been completed.

PLANTINGS

Planting beds are permitted only **3-feet** from the edge of the patio and must not exceed this space. Such plants must be maintained at a **4-foot** height at maturity. Reference Spec. No. 1 for approved plantings. **Overall patio and planting design shall not impede mowing operations allowing unobstructed access to adjoining units.**

The planting beds surrounding the patio, as well as the patio itself, must not interfere with the operation of any sprinkler heads.

STORAGE

Patios shall not be used for storage of household or garden implements.

INSTALLER

Patio installation must be made by a qualified contractor who is **registered** with the **Division of Consumer Affairs** or qualified resident. Such contractor must furnish the Leisure Village West Association office with a **current certificate of insurance before unit owner can apply for a permit, and before any work can begin.**

TERMS & CONDITIONS

A copy of the **TERMS & CONDITIONS**, as attached to the resident's permit, applies to all of the above.