

LEISURE VILLAGE WEST
BOARD OF TRUSTEE MEETING

JUNE 6, 2018
WILLOW HALL

Present were S. Tozzi, C. Lupo, L. Maiocco, S. Falk-Zitelli and F. Weinstein. Also present were Community Manager – J. Schultz, Service Manager – J. Snyder, Accounting Administrator - M. O'Connor and Recreation Manager, Mary Lighthipe. S. Kaufman was absent.

This meeting commenced at approximately 1:00 p.m. with the Pledge of Allegiance.

S. Tozzi informed residents that there will be a meeting with Verizon representatives on Thursday, June 14, 2018 at 7:00 pm in Willow Hall.

ITEMS VOTED ON:

1. S. Falk-Zitelli moved to waive the reading of the minutes. C. Lupo seconded. All present were in favor. Motion carried.
2. L. Maiocco moved to approve the May 16, 2018 minutes. S. Falk-Zitelli seconded. All present were in favor. Motion carried.
3. F. Weinstein moved to approve the Fiduciary Duties, Responsibilities and Code of Conduct Policy. C. Lupo seconded. All present were in favor. Motion carried.
4. C. Lupo moved to extend the Ridge Realty lease for 3A Buckingham Drive for three additional years with two one-year options, beginning on January 1, 2019, with an annual increase of 5% for each year. L. Maiocco seconded. All present were in favor. Motion carried.

COMMUNITY MANAGERS REPORT

J. Schultz, Community Manager, stated the waste contract is coming due at the end of the year. The contract and the RFP are with the attorney and once we get it back it will go out for bid.

J. Snyder, Service Manager, discussed purchasing radar speed limit signs that can be placed in many different locations along the roadways. He went out to bid to 4 vendors and has presented it to the BOT. No decision was made.

J. Snyder, Service Manager, stated the exterminating contract with Central Termite and Pest Control will expire on September 30, 2018. He went out for bid and recommended to contract with Viking Pest Control for a total of \$208,985.00 with a 7 year contract, for a savings of \$267,277.36 over a 7 year period as opposed to Central Termite and Pest Control who came in at \$476,262.36 for 7 years. The reason for the 7 year contract is so that a preventative termite treatment can be done at every home, 1/7th of the village will be done every year. This will be voted on at the June 20, 2018 meeting.

J. Snyder, Service Manager, stated he has been in contact with the engineering company, Global Hydro, Inc., to determine if it was possible to get the well water allocations from the DEP adjusted to meet the needs of the Village. He recommended that we contract with Global Hydro Inc. to proceed with the initial work needed at cost of \$7,970.00. This expense will be charged to GL #3260 Capital Replacement-Irrigation/Well Motors Fund.

J. Schultz, Community Manager, reminded residents that Martin Lynch, the Township Tax Assessor, will be at the June 20, 2018 meeting at 1:00 pm to discuss the re-assessment process with residents.

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RECREATION REPORT


Mary Lighthipe gave the Recreation Report.

UNFINISHED BUSINESS
None

NEW BUSINESS
None

BOARD REPORT
None

The business meeting was adjourned at 1:54 pm.



Michele Schoenig, for Samantha Bowker, Administrative Assistant



Sara Falk-Zitelli
Board Secretary

Approved: June 20, 2018