

Present were Louis Maiocco, Charles Lupo, Marge King, Elaine Baumeister, Susan Nordell and Sandra Kaufman. Also present were Community Manager – Joseph Schultz, Accounting Administrator – Michelle Lampard and Recreation Director – Mary Lighthipe. Russ Steenweg was absent.

The meeting commenced at approximately 1:00pm.

Pledge of Allegiance

DIVISION REPORTS

ARCHITECTURAL DIVISION

Tom Hardman – Chairperson stated that the Division met at the Association office on November 4, 2016. He reported that there were 6 violations and 5 were completed. He also reported that for the month of October there were 78 permits issued and 67 were completed. The Board of Trustees did not approve to move forward with the proposal for Specification 1_11 – Installation of Awnings on Roofs; however they did approve to allow stripes for Patio Awnings. The Division will revise Specification 1_13 – Patio Gates and review at their next meeting. The Division discussed having a letter sent to all contractors doing work in the Village to remind them a permit is required to do work. The Division also reviewed the drafted Architectural Charter and all members were in favor of the proposed changes. This will be sent to the Board for their approval. The next Division meeting will be held on Friday, December 2, 2016 at 9:00a.m. in the Association office.

RESIDENT SERVICES

Sara Zitelli reported that for the month of October VISTON had 25 days of Volunteers, 26 Drivers, 26 Medical Calls, 39 Residents served for a total of 146 Volunteer Hours. The Welcome Committee had 14 New Owners, 3 Renters and 1 Re-Renter for the month of October. The KLVW-TV Studio program for November 21st is "Know Your Neighbor" with Sandy Duma, November 28th is Thanksgiving Weekend, December 12th is "Meet Your Neighbor" with Kevin Murphy and December 19th is TBA. There will be a movie on Saturday, November 19th at 7PM in Willow Hall – "Miracle from Heaven". She reported that for the month of October there were 517 Residents riding the bus. She also stated that there will not be any Volunteers at the Newspaper Recycling Container until further notice. However, residents can continue to drop off newspaper, books, magazines and junk mail at the container. She also mentioned the passing of Harry Weiner. For the month of October, the Print Shop had 13 jobs for Clubs. She reminded Residents that due to Thanksgiving Blood Pressure and Glucose Testing will be held at Willow Hall on Friday, November 18th. This will be the last testing until March.

FINANCE DIVISION

Marge King reported for Mary Lou Doner that the Division met briefly on October 25th at the Association office. She mentioned that the Division is seeking Residents with a background in Finance and/ or business management who would like to serve on the Division. Residents may drop off or mail in a resume to the Association office.

ADMINISTRATION DIVISION

Judy Langreich – Chairperson reported that the Division met on Monday, November 14th at the Association office. The Division has finished reviewing and revising the Resident Handbook which is due for 2017. This has now been sent to Board for their approval. The next meeting is scheduled for Monday, December 12, 2016 at 1:00PM in the Association office.

COMMUNITY MANAGERS REPORT

Joe Schultz asked Residents to not install lighted Solar Caps or make any other modifications to the new vinyl fences until the Architectural Division has reviewed this. He also reminded Residents that there will be a Town Hall meeting on Wednesday, November 30th at 7PM in Willow Hall to discuss Goals and Objectives. He asked the Board to extend the current contract with U.S Security. This will be voted on at the next Board meeting on Wednesday, December 7th. He also mentioned that he has received two bids regarding the Sanitation contract.

RECREATION REPORT

Mary Lighthipe reported that donations are very low this year for collecting goods and non-perishables for seniors and young families of Manchester Township. She asked Residents to please donate and that the last day for donations is Friday, November 18th. She mentioned that frozen turkeys will be collected on Monday, November 21st only from 9a.m to 11:00a.m. at Willow Hall. She also mentioned that there will be no bus service on Thanksgiving Day. The Bus will run on Wednesday, November 23rd following the Thursday schedule. She also stated that seats are available on the Sunday dinner trip to Li's Garden on Sunday, November 20th. She wished everyone and their families a Happy Thanksgiving.

UNFINISHED BUSINESS

There is no new update regarding Hotwire Communications.

NEW BUSINESS

Architectural Specification 1_8 and the Policy for Flyers will be voted on at the next Board meeting on Wednesday, December 7, 2016.

AUDIENCE COMMENTS

J. Carmody believes there should be a policy for Veteran employees to receive a paid day off on Veteran's Day.

S. Zitelli thanked Residents who sent in letters and called in regarding the repaving issue on Route 70.

A. Damato mentioned that he did not agree with "at the discretion of the Board" section regarding the drafted proposal for Policy for Flyers.

M. Lamberti spoke about the passing of a resident.

C. Nocera questioned the amount of employees in the Painting department.

J. Langreich mentioned that frozen turkeys will be collected on Monday, November 21st.

A. Niebergall asked for the status of the individuals that requested to be on the Technology Committee. She also asked if a message is posted on any of the Creepers soliciting members for this Ad Hoc Committee.

M.L. Ruggiero spoke about the costs for the gates and the new vinyl fences. She asked what the purpose is for a Town Hall meeting. She also asked why the Board is looking into another Sanitation contract.

J. Ercolino believes there should be a policy in place for the Maintenance Department to announce prior to when they will be painting a Residents unit.


S. Zitelli stated that the Veteran's Day program was successful and thanked the Association and Stan Perlman.

A. Damato mentioned his concern with the timing of a one-call being placed for notifying residents when their new vinyl fence will be installed to when it is actually being installed. He asked the Board to clarify the time for the Town Hall meeting.

M. Lighthipe reminded Residents that Bingo will be held tonight at 7PM in Willow Hall and asked Residents to please bring can-goods to donate for the seniors and young families of Manchester Township.

This meeting adjourned at approximately 2:00pm.


Samantha Bowker
Administrative Assistant


Elaine Baumeister
Board Secretary

