

Leisure Village® West Association

AT MANCHESTER, NEW JERSEY

RESOLUTION

POLICY ESTABLISHING A PRIORITY FOR RESPONDING TO REQUESTED REPAIRS OF AIR CONDITIONER UNITS

WHEREAS, the welfare of the community and the membership is a continuing concern of the Board of Trustees; and

WHEREAS, the Board of Trustees is empowered to exercise its powers and discharge its functions in a manner that protects and furthers the health, safety and general welfare of the residents of the community; and

WHEREAS, the Board has established procedures for residents to obtain service, and **FURTHERMORE**, has designated specific items and situations that are to be considered emergencies; and

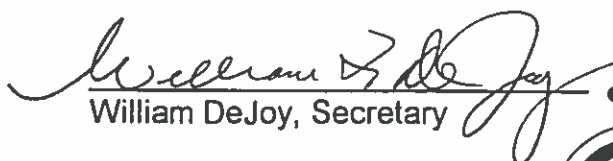
WHEREAS, the failure of an air conditioning unit is *not* listed in the Resident's Handbook as an emergency;

THEREFORE, it is now declared, on this fourth day of June, 1997, that the policy of the Leisure Village West Association shall be as follows:

1. Requests for air conditioner service are to be given **PRIORITY** over all other service requests **EXCEPT** those in the **EMERGENCY** category.
2. Requests for air conditioner service are to be responded to in the order in which they are received, i.e. calls for service coming in after normal work hours are not to be put ahead of those already logged in.
3. When demand for air conditioner service exceeds the maintenance department's ability to respond in a timely manner, the policy of "first come, first served" is to be tempered with judgment so as to give due consideration to those cases involving special health conditions.

BE IS ALSO RESOLVED, that this resolution supersedes all prior resolutions dealing with air conditioner service.

Approved and Adopted: June 4, 1997


William DeJoy, Secretary

