

AGENDA

BOARD OF TRUSTEES MEETING WEDNESDAY, SEPTEMBER 7, 2016 WILLOW HALL

1:00 PM

Pledge of Allegiance

Items to be voted on:

1. Motion to approve the August 3, 2016 and August 24, 2016 minutes.
2. Motion to approve **Specification 1_9A** – Handrails for Driveways.
3. Motion to **amend** the motion of May 4, 2016 to authorize the Association to contract with C.J Hesse to replace the outside roads of Thornbury Lane and the side roads of Huntington Drive & Buckingham Drive from a total cost of \$329,776.00 to a total cost of \$348,277.00 for an additional cost of \$18,501.00. The funds to meet this expense were provided by account #3290 – Capital Replacement – Roads.
4. Motion to **memorialize** the replacement of **electrical panels** from Curry Electric at 819C Liverpool, 31B Edinburgh, 803A Westminster, 15D Yorkshire, 3A Sterling and 1193B Thornbury for a total cost of \$4,656.00. The funds to meet this expense were provided by account #3295 – Capital Replacement – Exterior Restoration and Unit Infrastructure.

COMMUNITY MANAGER'S REPORT

RECREATION REPORT

UNFINISHED BUSINESS

1. Hotwire Update
2. Bylaws Amendment – Re: Fee Shifting

NEW BUSINESS

Audience comments

In general, audience questions and comments should be addressed to the interest of all residents. For resolution of personal or maintenance issues, contact the Department Manager or the Manager of Resident Services and, if necessary, the Community Manager.

Specification For Driveway Hand Rail

(Required to meet Residents special physical needs)

- 1.) A Leisure Village West Association permit is required for this installation. The contractor must furnish the Association a Certificate of Insurance before a Permit is issued or work can be started. The LVW Association reserves the right to inspect the completed installation.**
- 2.) A diagram of railing installation must be submitted to the LVW association prior to issuing a permit. The proposed installation must be reviewed by the LVW Architectural Division prior to approval of permit and installation.**
- 3.) All responsibility for the Maintenance or Replacement of this Alteration or any of its parts is that of the owner or subsequent owner of that unit and not The Leisure Village West Association.**
- 4.) SPECIFICATIONS:**
 - 1) A 12" concrete walk must be installed along driveway.**
 - 2) Only prior approved iron Railings may be installed.**
 - 3) Railing Height must be 36"- 42"**
 - 4) Railing color must be black**
 - 5) Railing must be installed as per industry standards.**

Leisure Village® West Association

AT MANCHESTER, NEW JERSEY

Interoffice Memorandum

To: Board of Trustees

From: Thomas Hasko

Date: August, 31 2016

Re: Replacement of Electrical Panels

Listed below is a breakdown of the electrical panel changes from June 2 to Aug 19, 2016
Curry Electrical, Vend-ID 1621. Purchase Orders attached.

I am requesting that the Board memorialize **\$4656.00**. The following expenses from GL
3295 Capital Replacement Exterior Restoration and infrastructure.

Replacement date	PO #	Address	Amount	Tax	Permit	Total
06-02-2016	37267	819 C Liverpool	\$750.00	0	\$76.00	\$826.00
06-10-2016	37315	31 B Edinburgh	\$750.00	0	\$76.00	\$826.00
07-04-2016	37476	803 A West Minister	\$450.00	0	\$76.00	\$526.00
07-07-2016	37514	15 D Yorkshire	\$750.00	0	\$76.00	\$826.00
07-28-2016	37653	3A Sterling	\$750.00	0	\$76.00	\$826.00
08-19-2016	37786	1193 B Thornbury	\$750.00	0	\$76.00	\$826.00
Total						\$4656.00

