

# Leisure Village West Bocce and Social Club

## Bylaws

### ARTICLE I NAME

The name of this organization shall be known as the Leisure Village West Bocce and Social Club.

### ARTICLE II NAME

The purpose of the club is to develop interest in the sport of bocce through camaraderie and to promote healthy competition among the members and with other adult communities.

### ARTICLE III MEMBERSHIP

(A) All residents of Leisure Village West are eligible for membership in this organization upon payment of annual dues as specified by the club.

(B) Dues payable in March for the calendar year consisting of January 1 through and including December 31. New members may join anytime during the year. The dues of new members joining between October 1 and December 31 will be considered paid-up for the balance of the current year and the following year. Members not in good standing "non payment of dues" will not be able to participate in Bocce Club sponsored competition and social events.

### ARTICLE IV MEETINGS

(A) The order of business at the general meeting shall be:

- a. Meeting called to order
- b. Salute to the flag
- c. Reading and approval of minutes of previous meeting by the secretary and treasurer's current financial report
- d. Committee reports
- e. Old business
- f. New business
- g. Adjournment

(B) a. The regular meeting of this organization shall be held on the first Monday of each month from January 1 to December 31, inclusive. Should the meeting fall on a holiday, the scheduled meeting shall be held the following Friday.

b. Any financial records required by the government shall be the responsibility of the treasurer or president.

c. Nomination of officers shall be presented at the September general meeting. Elections will be held at the October meeting. Installation of officers will be at the annual meeting in December.

#### **ARTICLE V OFFICERS AND THEIR ELECTIONS**

- (A) The offices of this organization shall be:
- (a) President
  - (b) Vice President
  - (c) Second Vice President
  - (d) Secretary
  - (e) Treasurer
  - (f) Parliamentarian

(B) Officers of this organization shall be elected for a term of one (1) year, January 1 - December 31. No elected officer shall be eligible to serve for more than two (2) consecutive terms in the same office, unless there are no nominees. If there are multiple nominees, a membership election shall be held.

(C) The nominating committee shall consist of five (5) members. The chairpersons to be appointed by the president, and both shall select one (1) from the board and three (3) from the general membership.

(D) Announcement of the nominating committee shall be made at the May Meeting. Members may submit suggestions for nominations for any office in writing.

(E) The president or treasurer of the Bocce & Social Club may not be president or treasurer of any other club.

#### **ARTICLE VI DUTIES OF ELECTED OFFICERS**

(A) The president shall preside at all meetings and perform duties that pertain to the office.

(B) The vice president shall assume the duties of the president when the president is absent. The vice president shall also perform other duties as assigned by the president.

(C) The second vice president shall assume the duties of the vice president when the vice president is absent and shall also perform other duties as assigned by the president.

(D) The secretary shall keep a record of the minutes and proceedings of general and board meetings. The secretary shall always have in possession a copy of the bylaws. The secretary shall be responsible for all correspondence pertaining to the organization.

(E) The treasurer shall be responsible for the receipt and disbursement of all monies due the organization and for the deposit of all monies into the bank under the organization name. The treasurer shall follow the standard system of bookkeeping, including handling of proper

licensure with filing quarterly correspondence for the 50/50 account. The treasurer shall maintain a checkbook requiring two (2) signatures for any disbursement of funds, namely, the president and treasurer.

(F) The parliamentarian shall be an expert in rules of order and the proper procedures for the conduct of meetings, including the rules and regulations of bocce league play. The parliamentarian shall assist the organization in the drafting and interpretation of bylaws and rules of order, guided by Roberts Rule of Parliamentary Procedure, as well as the rules governing the club and approval by the board. The role of the parliamentarian is to be a resource to the president and vice president and sits adjacent to them, giving help, guidance, and support during the meetings. The parliamentarian shall have no voting rights.

#### **ARTICLE VII EXECUTIVE BOARD**

- (A) The executive board shall consist of all elected officers and the past president.
- (B) The executive board will meet monthly as needed.
- (C) At the meeting of the executive board, a majority of its members shall constitute a quorum.
- (D) Each board member shall be entitled to one (1) vote at any board meeting.
- (E) The board must approve any expenditure over and including \$100.00.

#### **ARTICLE VIII AMENDMENTS**

An amendment to the bylaws must be approved in the following sequence:

- (A) An amendment to the bylaws must be approved by a majority of the executive board.
- (B) If approved, the membership is to vote on the amendment at a general meeting (provided it was proposed at a previous meeting) with two thirds ( $\frac{2}{3}$ ) vote of the average attendance present is required.
- (C) If approved, amendments must be submitted by the president to the LVW board of trustees for their approval.

#### **ARTICLE IX**

- (A) Past presidents and spouses of a deceased president will have a lifetime paid up membership.

**SUNSHINE CHAIRPERSON**

The sunshine chairperson is responsible for the mailing of appropriate get well and condolence cards.

**ARTICLE X DISSOLUTION OF THE CLUB**

Should this organization be dissolved at any time, the distribution of the treasury upon dissolution of the club should reflect the net balance of all accrued and not yet paid expenses prior to the 50% allocation to LVWA. The remaining 50% balance to be selected for distribution by the executive board of this organization for distribution, then voted on at the monthly meeting by a majority of the membership present.

**Amended:** \_\_\_\_\_

**Approved by unanimous vote by the membership on** 8-5-24

For informational purposes:

Previous Amendments:

- 3/2022
- 2/2016
- 1/2012
- 1/2003