

**WEST VILLAGE DANCE CLUB
BY-LAWS**

ARTICLE I - NAME

This organization shall be known as the West Village Dance Club, hereinafter in these By-Laws referred to as the "Dance Club" or the "Club"

ARTICLE II - PURPOSE

To stimulate interest in dancing and social activities.

ARTICLE III - MEMBERSHIP

All residents of Leisure Village West are eligible for membership in the Dance Club.

ARTICLE IV - DUES

The annual dues shall be \$8.00 per person, payable in June, the first month of the fiscal year. Paying of the initial dues shall be a prerequisite to becoming a member of the Club.

ARTICLE V - CALENDAR YEAR

The calendar year is from June 1 of the current year through June 30 of the following year.

ARTICLE VI - MEETING DATES

1. Meetings for social dancing, if possible, shall be held at least once a month throughout the year. Any of these monthly functions may be cancelled by the President should there be relevant extenuating circumstances.
2. Business meetings shall be held quarterly in September, December, March and June on a date convenient to the Executive Committee and previously announced by the President. At the option of the president, a business meeting may be cancelled. The June meeting shall be designated as the Annual Business Meeting.
3. Additional special meetings may be called by the President providing notification of such meetings is given seven (7) days prior to the date of the meeting.
4. Executive Committee meetings may be called by the President at times convenient to the Committee.

ARTICLE VII - OFFICERS

1. The elected officers shall be President, Vice President, Secretary, and Treasurer.
2. Election of officers shall take place at the May dance.
3. Installation of officers shall take place at the June dance.
4. The Executive Committee shall consist of the current officers of the Club from three to one other member of the dance club.

1/10/2023

ARTICLE VIII - DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE

1. President

- a. Shall preside at all meetings of the Club.**
- b. Shall function as chairman of the Executive Committee.**
- c. Shall appoint all committees and individuals required to accomplish the objectives, programs, and other club business.**
- d. Shall handle the normal affairs of the Club including signing of contracts in connection with luncheon or dinner dances. Hiring musical groups and making necessary purchases for club functions to be held either within or outside Leisure Village West. Executive Committee approval is required.**
- e. Shall keep the Executive Committee apprised of all activities mentioned in part d. Immediately above and shall solicit advice regarding same.**

2. Vice President

- a. Shall preside during the absence of the President.**
- b. Shall assist the president as requested.**

3. Secretary

- a. Shall function as Secretary of the Club and of the Executive Committee.**
- b. Shall maintain a written record of the Club and Executive Committee meetings.**
- c. Shall carry out other administrative duties as directed by the President.**

4. Treasurer

- a. Shall be responsible for the receipt, deposit and disbursements of all funds handled by the Club.**
- b. Shall maintain records of all financial transactions of the club.**
- c. Shall present periodic financial summaries to the Club and to the Executive Committee requested, and shall not be bonded.**
- d. Shall be responsible to sell tickets for all dances and to handle seating arrangements.**

5. Executive Committee

- a. The Executive committee shall be the government body of the Club.**
- b. Each member of the Committee will be a voting member, except for the current President, who will abstain from voting.**
- c. The Exception to the abstinence from voting by the President shall occur whenever a tie exists in the voting. On such occasion, the President is empowered to cast the deciding vote.**
- d. Must approve major expenditures and all other items of expenditure not specifically assigned to the President for handling.**

ARTICLE IX - NOMINATION AND ELECTION OF OFFICERS

- 1. A Nominating Committee shall be appointed by the President, subject to approval by the Executive Committee.**
- 2. The Nominating Committee shall consist of two (2) members who are not officers**
- 3. The Nominating Committee shall present the slate of officers at the March meeting.**

4. Nominations shall be made from the floor at the April meeting. Nominations should be written to the Secretary.
5. Election of officers shall take place at the May dance.
6. Installation of officers shall take place at the June dance.
7. Officers shall be elected for a one (1) year term by a majority of the membership attending the annual meeting.
8. The President and Vice President may not serve for more than two (2) consecutive terms in any capacity.
9. Exception of a one-year extension to the two-year limitation may be authorized by the Executive Committee in cases where the existing circumstances indicate such action will specifically benefits the Dance Club .

ARTICLE X - AMENDMENTS TO BY-LAWS

1. Amendments must be approved first by the Executive Board with a majority vote.
2. Amendments must be read (posted) at a general meeting and voted upon at the next general meeting by a majority vote of the attending membership.

ARTICLE XI

Our Club will be guided by Robert's Rule of Parliamentary Procedure.

ARTICLE XII - SALE OF TICKETS

1. Tickets will be offered first to Club members at least two (2) weeks prior to the date of the dance.
2. Persons who are non-members of the Dance Club, only on open dances, shall be charged an additional fee to the ticket price for the dance, not to exceed 50% of the member price for the dance.

ARTICLE XIII - DISSOLUTION

Should the Club be dissolved, not less than fifty percent (50%) of the distribution shall be appropriated back to the Recreation Department. The Children's Make-A-Wish organization will receive any remaining funds.

Proposed January 10, 2023

Barbara A. Genovese, President

REVISED: ARTICLE IV - DUES

1/10/2023