

# Jewish American Club

I. NAME: Jewish American Club

- II. PURPOSE:
- (1) To preserve ancestral culture
  - (2) To provide opportunities for people with similar desires to share in activities developed by the club, such as musical and dramatic events.
  - (3) To support Leisure Village West groups that serve our community.

III. MEMBERSHIP - Open to all Leisure Village West residents.

IV. DUES - Board shall establish membership dues which will be payable annually at the September Meeting.

V. MEETINGS - The general meeting shall be held on the fourth Thursday of every month at 7:00 PM at Willow Hall.

VI. OFFICERS - There shall be a:

- President
- Vice President
- Secretary
- Treasurer

## VI: DUTIES OF OFFICERS -

- A: President -
- (1) Shall preside at all regular meetings.
  - (2) Shall appoint committees as required.
  - (3) Shall be a member ex-officio of all committees except the nominating committee.
  - (4) Shall keep the executive board apprised of all activities and solicit advice regarding same.

B: Vice President — Shall preside at all meetings when president is absent or unable to perform duties

Jewish American Club By-Laws (continued)

C: Secretary - The Secretary shall record the highlights of regular meetings as well as executive board meetings and handle all correspondence. Minutes shall be read at the following meeting.

D: Treasurer - The Treasurer shall be responsible for receiving of all funds and disbursing funds for payment of bills and contributions or any other expenditures from money collected.

The Treasurer shall maintain a checking account.

The Treasurer shall also maintain financial records of all monetary transactions of the club and shall present periodic financial reports to the club membership and the executive board when requested.

The President, Vice President and Treasurer shall have the authority to sign checks and shall record their signatures with the bank. Two signatures shall be required on all checks. The Treasurer and President shall be the official signers of checks and the Vice President shall sign in case of absence of either of the other two.

VIII. EXECUTIVE BOARD - The Executive Board shall consist of current officers of the club and the chairpersons and co-chairpersons of the various standing committees. The standing committees are: Program, Membership, Hospitality, Trips, Good and Welfare, Music, Production, Publicity and Historian. Each member of the Board, including past presidents, will be voting members except for the current president who will vote only in case of a tie vote.

IX. NOMINATION and ELECTION of OFFICERS -

The President shall appoint a Nominating Committee chairperson. The chairperson shall appoint a Nominating Committee to prepare and present a slate of officers for the coming year. The slate shall be presented at a regular meeting and the floor shall be opened to the membership for further nominations.

The term of office shall be one year.

Elections shall be held every July at the regular meeting.

Jewish American Club By-Laws (continued)

Special elections shall be held in case any officer is unable to continue to serve. The by-laws must be approved by a majority of members present at the regular meeting at which they are presented.

Any suggestions for change are to be submitted, in writing to the Executive Board and to the By-Laws Committee.

Any club member who wishes to present any new business or suggestions to the club shall present his or her wishes in writing to the Executive Board for consideration.

Amended February 11, 2022

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SEE ATTACHED

February 11, 2022

Bylaws Addendum Jewish American Club

If the club disbands, the club's treasury must be distributed so that no less than fifty percent (50%) of the distribution be appropriated back to the Recreation Department. The balance would be given to charity.