

**LEISURE VILLAGE WEST PET CLUB
BY-LAWS**

Article 1
Name and Objective

Section 1. **NAME:** This organization shall be known as the Leisure Village West Pet Club.

Section 2. **OBJECTIVE:** To provide a better quality of life for residents and pets of LVW through community education and common interest.

Article II
Membership and Dues

Section 1. **MEMBERSHIP:** Membership is open to all residents of LVW. Applications shall be submitted to the secretary who will add the names to the membership roster.

Section 2. **DUES:** Annual dues shall be \$5.00. Dues shall be collected upon joining and annually thereafter each January. Dues shall be used to further animal causes both within and outside of LVW at the discretion of the membership.

Article III
Nominations, Elections, Terms and Officers

Section 1. **OFFICERS:** The officers of the club shall be the President, Vice-President, Secretary and Treasurer.

Section 2. **TERMS OF OFFICE:** Elected officials shall hold office for one calendar year -January through December

Section 3. **NOMINATIONS:** Nominations shall be proposed by a nominating committee or taken from the floor at the membership meeting immediately preceding the final meeting of the calendar year.

Section 4. **ELECTIONS:** Elections shall take place at the final meeting of the calendar year with the installation of new officers at that time.

Article IV
Duties of the Officers

- Section 1. **PRESIDENT:** The president will preside at all meetings and oversee appointment of all committee members
- Section 2. **VICE-PRESIDENT:** The Vice President will assume the duties of the president in his/her absence and act as general assistant to the president in the performance of his/her duties.
- Section 3. **SECRETARY:** The secretary will keep the minutes of all membership meetings and be responsible for keeping records of all correspondence. Minutes shall be read at each meeting.
- Section 4. **TREASURER:** The treasurer will be responsible for the collection deposit and record keeping of all club monies. Checks drawn on the club account shall be signed by the treasurer and one other officer.

Article V
Governing, Voting and Amendments to By-Laws

- Section 1. **GOVERNMENT:** Robert's Rules of Order Shall Apply
- Section 2. **VOTING:** All members in good standing may vote. A simple majority of those voting will carry any issue.
- Section 3. **AMENDMENTS:** Changes or additions to the by-laws must be approved by two thirds (2/3) vote of the membership present.

Article VI
Board Meeting and Meetings

- Section 1. **BOARD MEETINGS:** Board Meetings will be held as needed at the discretion of the board.
- Section 2. **MEETINGS:** Four to six (4-6) meetings will be held each year. Day and time to be decided. Special meetings may be called at the discretion of the Board.

Article VII

Disposition of Funds Upon Club Dissolution

Section 1. FUND DISPOSITION: At such time that we cease to be a functioning club, any funds that remain in our coffers shall be distributed as follows: fifty percent (50%) will go to the Recreation Department and the balance will be distributed to the animal charity/charities that our incumbent officers designate.

2-15-2022